Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
134 Amorsolo St., Legaspi Village
Makati City

PURCHASE ORDER

Supplier:	**TÜV NORD Philippines, Inc.**	**P.O. #**	026-09-103
Address:	Unit 603–609 Common Goal Tower, Finance cor. Industry St., Madrigal Business Park, Ayala Alabang, Muntinlupa City 1780, Philippines	**Date:**	September 30, 2026
TIN:	229-531-755	**Mode of Procurement:**	Small Value Procurement
Account No.:	C/A- 3741-8922-18 Bank: BPI - Alabang Ayala Life Branch		
Telephone:	8809-0509 loc.16 / 8807-8446 Email: jsantulan@tuv-nord.com		

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **OFFICE OF THE SOLICITOR GENERAL**	**Delivery Term: Multi-year Contract (3 years)** **Payment Term:** Progress Billing, w/in 30 days upon issuance of Inspection and Acceptance Report (Bank to bank)

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	**PROCUREMENT OF CONSULTING SERVICES FOR THE ISO 9001:2015 QUALITY MANAGEMENT SYSTEM (QMS) RECERTIFICATION AND SURVEILLANCE AUDITS OF THE OFFICE OF THE SOLICITOR GENERAL**	1	Php 540,400.00	Php 540,400.00

Description
Procurement of consulting services from a duly accredited Certification Body to conduct the ISO 9001:2015 Quality Management System (QMS) recertification audit and subsequent surveillance audits for the Office of the Solicitor General. The detailed scope of work, requirements, and deliverables are provided in the attached Terms of Reference (TOR)

Locations
The CERTIFYING BODY shall perform its services at the CLIENT's offices located at:
-OSG Building, 134 Amorsolo Street, Legazpi Village, Makati City
-APMC Building, 136 Amorsolo Street, Legazpi Village, Makati
-Convergys One Building, 6796 Ayala Avenue, Legazpi Village, Makati City

Scope of Work
The selected CERTIFYING BODY shall conduct the ISO 9001:2015 QMS recertification audit and the subsequent surveillance audits of the CLIENT's Quality Management System.

Please refer to the attached Terms of Reference (TOR) for the detailed scope, processes, and services.

Duration
The CERTIFYING BODY shall conduct the recertification audit on October 5-6, 2026, and, subject to satisfactory audit results and the CLIENT's timely closure of any nonconformities within the prescribed period, shall issue the corresponding ISO 9001:2015 certificate on or before December 11, 2026.

The first surveillance audit shall be conducted on or before September 10, 2027, and, subject to satisfactory audit results and the CLIENT's timely closure of any nonconformities within the prescribed period, shall issue the corresponding surveillance audit report and maintain the validity of the certification on or before December 11, 2027.

The second surveillance audit shall be conducted on or before September 8, 2028, and, subject to satisfactory audit results and the CLIENT's timely closure of any nonconformities within the prescribed period, shall issue the corresponding surveillance audit report and maintain the validity of the certification on or before December 11, 2028.

Schedule of Payment

YEAR	MILESTONE	Amount (VAT Inclusive)
2026	Completion of the Recertification Audit	₱260,400.00
	Submission of the Audit Report	
	Issuance of the ISO 9001:2015 Certificate	
	Total	
2027	Completion of the First Surveillance Audit, including the Audit Report and Certification	₱140,000.00
2028	Completion of the Second Surveillance Audit, including the Audit Report and Certification	₱140,000.00

		Note: *The supplier must also provide options for modification, rescheduling, or cancellation due to agency requirements or national government announcements affecting the scheduled audit, subject to the approval of the end-user. Further, supplier must conform to any changes with the delivery address upon actual contract implementation* *The following documents shall be deemed to form & construed as part of this contract:* *i. Request for Quotation* *ii. Quotation* *iii. Terms of Reference* *iv. Other documents as may be required by law*			
Total Amount in Words:		**Five Hundred Forty Thousand Four Hundred Pesos Only**			**Php 540,400.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

JESSICA L. CASTRO
CAO, Administrative Division

EDITHA R. BUENDIA
Director IV, HRMAS

Conforme:

Jisa Y. Santillan
(Signature over printed name)

10.05.2026
(Date)

Funds Available:

ARIEL J. UBIÑA
Chief Accountant

ALOBS: 02-10110-2026-10-637

Amount: ₱ 540,400.00

This is to certify that this procurement was posted at Philgeps in compliance with RA 12009

CHRISTIAN D. BUAT
Admin Assistant I, Administrative Division